



Sedlescombe Parish Council

Sports Executive Committee.

Minutes of the Meeting of the Parish Council
on Wednesday 12th November 2025 at Sedlescombe Sports Pavilion at 17:30.

Public participation session re matters on the Agenda at the Chairman's discretion.

There were no members of the public.

Minutes

Attendees: Cllrs Caney, Coupar, Saull-Hunt and Saunders

In attendance Jackie Scarff – Clerk to the parish council

Item	Agenda Item (S25.)	
40	Welcome from the Chair The chair welcomed everyone to the meeting.	
41	i. To receive apologies & reasons for absence (LGA 1972 s85 (1)) ii. To consider accepting apologies & reasons for absence There were no apologies.	
42	Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct. To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Pecuniary Interests Other Interests (Non-Pecuniary) There were no interests declared To grant any requests for dispensation as appropriate. None required Reminder any changes to register of interests should be notified to the clerk immediately.	
	Business to be transacted	
43	To consider for approval the draft minutes of 28th August 2025 Resolved: The minutes were approved as a true record of the meeting and signed by the chair.	
44	To consider the budget requirements and agree any actions required. The actual spend to date v budget had been circulated in advance and showed that receipts were at 76% of budget with expenditure at 20%. The committee are aware that the replacement doors will be done before the end of the year. There is money budgeted for Ear Marked reserves to allow for more improvements to the pavilion next year. The solar panels are working very well and have cut the cost of electricity by 99%. The clerk had circulated a draft 5 year budget for review. Resolved: The councillors noted the actual send to date v the budget and agreed that the phasing was as expected. The cllrs agreed that the draft budget for next year be sent on to the Finance Executive Committee to be included in the council's budget calculations and that years two to five were a good addition for the committee to plan there required projects and maintenance.	
45	To consider quotes for the new doors. The clerk presented anonymised quotes for the replacement doors. Resolved: The cllrs agreed to go with quote 2. The clerk was asked to order the new doors.	

46	To consider an action plan for the committee. The clerk presented an action plan for the forthcoming year; it was agreed that this would be worked through at the next meeting . Resolved: The clerk to include on the agenda for the next meeting.	
47	To agree a date for the next meeting. The next meeting was set for Wednesday 28 th January 2026, 17:30 at the Sports Pavilion.	

Detailed Receipts & Payments by Budget Heading 31/10/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>125 Sports Pavilion</u>							
1140 Hire Fees	5,680	7,500	1,820			75.7%	
4105 Membership charge - Utilities	(2)	(24)	22		22	8.3%	
4171 Wifi	(1,873)	(540)	(1,333)		(1,333)	346.8%	
4245 Entertainment	(51)	0	(51)		(51)	0.0%	
4400 Grass Cutting	(15)	(1,200)	1,185		1,185	1.2%	
4401 Hedge Cutting	(400)	0	(400)		(400)	0.0%	
4410 Trees	0	(500)	500		500	0.0%	
4415 Ditch & Hedge cutting	0	(500)	500		500	0.0%	
4430 Repairs & Maintenance	(76)	(6,500)	6,424		6,424	1.2%	
4431 Cleaning	(335)	(1,000)	665		665	33.5%	
4432 Pavilion supplies	(77)	0	(77)		(77)	0.0%	
4450 Car Park - SportsField	0	(400)	400		400	0.0%	
4470 Maintenance of assets	0	(3,500)	3,500		3,500	0.0%	
4510 Electricity	(5)	(600)	595		595	0.9%	
4520 Gas	(298)	(300)	2		2	99.4%	
4530 Water	(7)	(300)	293		293	2.3%	
4700 Inspections Fees	0	(600)	600		600	0.0%	
Grand Totals:- Receipts	5,680	7,500	1,820			75.7%	
Payments	3,138	15,964	12,826	0	12,826	19.7%	
Net Receipts over Payments	2,542	(8,464)	(11,006)				
Movement to/(from) Gen Reserve	2,542	(8,464)	(11,006)				

Forward Budget Detail - By Centre

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
125 Sports Pavilion						
1140 Hire Fees	7,500	8,000	8,000	8,500	9,000	9,000
Total Income	7,500	8,000	8,000	8,500	9,000	9,000
4105 Membership charge - Utilities	24	0	0	0	0	0
4171 Wifi	540	500	600	630	650	660
4400 Grass Cutting	1,200	1,200	1,200	1,250	1,300	1,350
4410 Trees	500	0	200	200	200	200
4415 Ditch & Hedge cutting	500	500	500	550	580	600
4430 Repairs & Maintenance	6,500	6,500	8,000	8,000	2,000	2,000
4431 Cleaning	1,000	1,000	1,000	1,000	1,200	1,500
4432 Pavilion supplies	0	250	250	300	300	300
4450 Car Park - SportsField	400	550	600	650	650	700
4470 Maintenance of assets	3,500	3,500	4,000	2,000	2,000	2,000
4510 Electricity	600	300	300	300	300	300
4520 Gas	300	350	500	500	500	500
4530 Water	300	300	450	500	550	600
4700 Inspections Fees	600	600	650	700	740	780
Total Overhead Expenditure	15,964	15,550	18,250	16,580	10,970	11,490
Net Income over Expenditure	(8,464)	(7,550)	(10,250)	(8,080)	(1,970)	(2,490)
126 Sports Pavilion Capital						
4430 Repairs & Maintenance	0	5,000	5,000	5,000	5,000	5,000
Total Overhead Expenditure	0	5,000	5,000	5,000	5,000	5,000
Net Income over Expenditure	0	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Total Budget Income	7,500	8,000	8,000	8,500	9,000	9,000
Expenditure	15,964	20,550	23,250	21,580	15,970	16,490
Movement to/(from) Gen Reserve	(8,464)	(12,550)	(15,250)	(13,080)	(6,970)	(7,490)